



OWNERSHIP CONTROL DECLARATION

To be filled in by the project participants as part of the application. All declarations must be assembled by the coordinator and uploaded in a single file in the Portal Submission System.

For EDF, associated partners do not have to submit the declaration; for all other programmes, all participants (beneficiaries, affiliated entities, subcontractors and associated partners) must fill out the form. Entities that are validated as public bodies by the Central Validation Service do not have to fill in the form but will automatically be considered as controlled.

Supporting documents do not have to be provided at application stage, but will be requested later on. You will receive a notification asking you to upload the documents to your PIC account in the Portal Participant Register (My Organisation > Modify Organisation > Documents > + > New document > document type 'Ownership/control').

 *The supporting documents should reflect the situation at the moment you sign this declaration. Please be aware that additional evidence may also be requested later on, in case there are open questions about your ownership/control status.*

 *Please note that the information in this declaration may be reused in case you apply to other EU calls that have ownership/control restrictions.*

DECLARATION OF OWNERSHIP AND CONTROL	
Participant	
Legal name:	
PIC:	
Legal Registration Number:	
Place of establishment: (country of registration; full address)	
Headquarters	
Location of global headquarters/head office: (full address)	
Location of the executive management structure: (if different from the location of global headquarters/head office; full address) <i>'Executive management structure' means a body appointed in accordance with national law, and, where applicable, reporting to the chief executive officer, which is empowered to establish the strategy, objectives and overall direction, and who oversees and monitors management decision-making.</i>	
Listed, subsidiary or controlled	
<i>Supporting documents: report/minutes of the last three shareholders meetings, for each of the listed companies.</i>	
Are you listed on a stock exchange?	Yes/No
Are you a subsidiary of a listed company?	Yes/No
Are you controlled by a listed company?	Yes/No
<i>If the reply is YES to any of these three questions, please provide:</i>	
Which stock exchange?	
Legal name of the listed: company	
Share of the float in the total outstanding shares:	

'Floating stock' is the result of subtracting closely-held shares from the total number of issued shares. It represents the portion available for unrestricted trade on a regulated stock market.


Ownership structure and specific rights

In the table below, detail any owners that:

- detain, directly or indirectly, at least 5% in the capital or at least 5% of the voting rights, including through any content, understanding, relationship^[1] or/and intermediary
- have one or more of the following specific rights in relation to their ownership:
 - right to veto a transfer of shares
 - pre-emption rights
 - right to purchase additional shares or investment subject to conditions
 - right to sell shares (only for owners that are not established in eligible countries (i.e. legal entity) or do not have the nationality of one of the eligible countries (i.e. individual) and holding more than 5% of the voting rights).

Supporting documents:

- commercial registry extracts, shareholders book or a declaration signed by the legal representative of the organisation and any other relevant document containing clear mention of the shareholders and their percentage of interest/voting rights.
- shareholders' agreement, memorandum of understanding among shareholders, statutes, articles of association or other relevant documents regarding the decision-making procedures within the legal entity, investment agreements between the shareholders, etc.
- If there are legal persons as shareholders^[2], please provide also a graph describing the different ownership layers/chain of control until the ultimate owners.

 The supporting documents must show the complete ownership structure, for the entity and all its layers of ownership, up to the ultimate owners and should reflect the situation at the moment you sign this declaration.

^[1] This includes voting agreements between shareholders that would together have more than 5% of the voting rights or 5% of the capital.

^[2] Detaining at least 5% in the capital or at least 5% of the voting rights.

Owner name	Country of establishment/ or nationality	How is the ownership/control held		Specific rights attached to shares
		by share [%]	by voting right [%]	

Corporate governance

Describe briefly:

- the decision-making bodies, their composition as well as their nationality or place of establishment (where applicable);
- the rules regarding election, appointment, nomination or tenure of members of the decision-making bodies or other management positions;
- the decision-making procedures, including information regarding the required majority and/or quorum needed for decisions.

Supporting documents: Documents establishing/describing the decision-making bodies, rules regarding election, appointment, nomination or tenure, decision-making procedures within the legal entity (e.g. articles of association bylaws, reports on corporate governance, etc).

You can refer to specific sections of your supporting documents.

 The same documents and information should be provided for each intermediate legal entity holding directly or indirectly 5% or more of the capital or voting rights, up to the ultimate owners of all the layers involved.

Control			
Commercial links conferring control <i>List individuals or legal entities, with whom you (or your owners, including intermediate layers until the ultimate owners) have a commercial relationship that (1) leads to a similar level of control on management and resources as the ownership of shares or assets and (2) is of very long duration (e.g. very important long-term supply agreements or credits provided by suppliers/customers, coupled with structural links).</i> <i>Supporting documents: cooperation agreements with the customer or supplier, etc.</i>			
Name	Country of establishment/ or nationality	Commercial link type (Supplier, customer, etc...)	Indicative amount
Financial links conferring control <i>List controlling shareholders/owners or companies directly or indirectly linked to your controlling shareholders/owners who provide financing to you:</i> <i>Supporting documents: loan documents, by-laws, documents showing the link; etc.</i>			
Name	Country of establishment/ or nationality	Financial link type	Indicative amount
Other sources of control <i>Indicate if there is any other mean, process or link ultimately conferring control to another country entity (similar level of control on management and resources as the ownership of shares or assets and of long duration).</i> <i>Supporting documents: documents showing the control</i>			
<input type="checkbox"/>	DECLARATION (control)		
We hereby confirm that: <ol style="list-style-type: none"> 1) our organisation is subject to control by an ineligible country or ineligible country entity 2) the present declaration is true and sincere 3) the information regarding ownership and control is accurate and reliable 4) if needed, we will provide guarantees to prove compliance with the requirements set out in the call conditions. 			
<input type="checkbox"/>	DECLARATION (no control)		
We hereby confirm that: <ol style="list-style-type: none"> 1) our organisation is not subject to control by an ineligible country or ineligible country entity 2) the present declaration is true and sincere 3) the information regarding ownership and control is accurate and reliable 4) to the best of our knowledge, there are no other arrangements or coordination between shareholders from ineligible countries that would together exercise control 			

- 5) to the best of our knowledge, there are no other financial or commercial links with ineligible countries or ineligible county entities conferring control
- 6) we are aware that false declarations may lead to proposal rejection/grant termination and to administrative sanctions under Articles 135 to 145 of the [EU Financial Regulation 2018/1046](#).

SIGNATURE OF THE AUTHORISED PERSON

Name and function: [name NAME], [function]

Date of signature: [date]

Signature and stamp: [signature and stamp]

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	15.07.2021	Initial version (new MFF)
1.1	18.08.2021	Exemption for entities validated as public bodies (instructions).