

**ANNEX 2: INSTRUCTIONS TO FILL OUT THE ANNEX REGARDING EUROPEAN SINGLE  
PROCUREMENT DOCUMENT (ESPD) BY THE TENDERERS**

This Annex contains instructions to complete the ESPD-Form. ESPD xml-code file is attached as Annex 2 together with the rest of the Tender documentation. ESPD form must be completed and returned into envelope 1 (the Spanish version is mandatory).

Please follow the following steps:

1. Save on your computer the ESPD code file
2. Go to the website <https://visor.registrodelicitadores.gob.es/espd-web/filter?lang=es>
3. Choose the language “español”.
4. Select “*I am economic operator*”
5. Select “*Import ESPD*”
6. Download the file into system. Note: This is a code file in question.
7. Select your home country and click next
8. Start completing the form beginning with part II, III, IV, V and VI)
9. Sign the document
10. This document duly signed and completed must be submitted together with the rest of the Tender documentation into envelope 1.